**Welcome to 4th Grade!**

Dear Parents/ Guardians,

Hello! My name is Daphne Padgett, and I am the 4th Grade Language Arts and Social Studies teacher at McBean Elementary School. This is my third-year teaching, and my second year at McBean. I am really looking forward to having your child in my classroom this year. I work very hard to create a classroom environment where every student can thrive. This includes implementing different teaching methods and strategies to ensure your child is successful. I have a great school year planned for your child, and I am looking forward to everything that is in store. Here is some helpful information to help make this school year great...

**Morning Drop-Off:** Breakfast starts at 7:45AM. School starts at 8:20AM. Parents will only be allowed to walk their child to their classroom on the first day of school. After that, a school staff member will be at each hallway to help your child get to the correct classroom.

**Afternoon Pick-Up:** School ends at 3:05PM. If you choose to pick your child up from school, you must remain in your car in the car rider line at the front of the building. School staff will be outside to bring car riders to their vehicles. If your child is a bus rider or going to Prime Time, these students will remain with their teachers until they are dismissed.

**Transportation Changes:** Please send a note if your child will go home a different way. If your child needs to leave school with someone other than a person listed on the release card, send a note to school with your child (a note will not be accepted from the person requesting to pick up the child). Also, we will not be able to take a verbal message from a child- written notes are required to make any changes to transportation. If your child’s transportation changes during the school day, please message me on Class Dojo and contact the front office.

**Homework:** According to the Richmond County Student Handbook, students will receive one homework grade each quarter. Your child will have homework Monday-Thursday. Homework packets will be assigned each week and will be due on Friday of that week. Please make sure to study sight words and vocabulary every night.

**Folders:** Folders will be sent home daily with homework assignments and important forms that may need to be signed. Please make sure to sign any forms in the folder and return them the following day. Graded papers will be sent home bi-weekly.

**Money**: When sending money, please put the money in an envelope indicating the purpose of the money, child’s name, teacher’s name, and the amount enclosed.

**Attendance**: We need all children in school daily unless they are sick. Students who are absent from school are required to bring a written excuse for their absence on the first day back at school (parent note or doctor note). The school will accept and count 5 days of absent notes from a parent, but the others should come from your child’s doctor. All excessive absences and tardies will be reported to DFCS.

**Birthdays:** According to the Richmond County Student Handbook, students are only allowed to bring healthy food items to school for any type of celebration. If you have any questions about what qualifies as a healthy snack, please call or email me.

**Snacks:** We will have snacks daily. Please send in a snack for your child if you would like for them to participate. According to the Richmond County Student Handbook, students are only allowed to bring healthy food items. If you have any questions about what qualifies as a healthy snack, please call or email me. You may also send in class donations for those who forget or do not have a snack. Thank you.

**Parent/Teacher Communication:** I feel that good parent teacher communication is necessary for success in the classroom. Throughout the school year, I will strive to communicate with you through parent letters, phone calls, conferences, and Class Dojo. Please feel free to call or email me with any questions or concerns that you may have, and I will get back to you at my earliest convenience. I am looking forward to an amazing school year!

Sincerely,

Mrs. Padgett

padgeda@boe.richmond.k12.ga.us

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